

**Halifax Board of Health
Meeting Minutes
Wednesday, May 5, 2021**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town Hall.

Present at the meeting were:

John L. Weber, Chairman
Alan J. Dias, Co-Chairman
Steven A. MacFaun, Clerk
Robert Valery, Health Agent
Kelly Dwyer, Secretary

The Board of Health opened at 6:30pm and was filmed by Area58 Community Access Media.

Link to the YouTube video: <https://www.youtube.com/watch?v=UTdYRq0CARM>

Kristen Moreau, Sharon Hartz, Larry Costa, Valerie Hammarberg, Dana Junior, Jo-Ann Andrews, Pamela Engstrom, and David Mascio were also present at the meeting.

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1. **6:30pm:** Dana Junior: Will be present to discuss Installer & Title V permit with the Board.
 - a. Co-Chairman Alan Dias stated to Dana that the as-built that was submitted was not full size, pursuant to our regulations along with the wet-stamp on the plan appearing to be copied from another.
 - b. The system has been installed and inspected however The Board wanted to hold off on approving his inspectors and installers permit until he was present. The Board made it known that they would not accept a plan with those inconsistencies again.

2. Disposal Works Permits:

- a. 54 Pine Street North (Lot 1063):
 - i. Waiting on Revisions from Design Engineer
 1. *Revisions received. Owners present for the meeting.*
 2. Health Agent Bob Valery updated the Board that the nitrogen loading numbers were fine, but there are a few additional things he would like to see before issuing a Certificate of Compliance.
 - a. A floor plan, 2 Bedroom Deed Restriction, proof of water service (whether it be a well, or town water), and a maintenance contract for nitrogen loading.

A Motion was made to approve with the conditions that that a floor plan, proof of water service, and maintenance agreement for a fast system, and two-bedroom deed restriction are provided. *Alan Dias abstained from this motion.*

Motion: Steven MacFaun

Second: John Weber

Unanimous vote on the motion

b. 268 Thompson Street:

i. Waiting on Revisions from Design Engineer.

1. Received revisions from Joe Webby 05/05/2021.

2. *Variance needed; septic raised 34 inches above surface.*

A Motion was made to approve the plan with reductions.

Motion: Alan Dias

Second: John Weber

Unanimous vote on the motion

3. **Bring to Boards Attention:**

a. Margaret Selter, Administrative Assistant – Annual Evaluation *The Board Read, and agreed with the evaluation provided.*

4. **Discussion Items:**

a. Tobacco Shop(s)

i. Tobacco Shop application

1. *The Board discussed. Mirza Tanvaer came in with a drawing plan that will be on our next agenda.*

a. *State Guidance will be used to decide the fee, and The Board suggested there be no licenses issued without a site plan. The Board will check the regulations.*

ii. 63 Palmer Mill Road

1. *Health Agent proposed this discussion item at the meeting, and the homeowners were present.*

a. *The Board, Health Agent and homeowners discussed the next steps. Sharon Hartz asked for The Board's assistance in the process of the betterment.*

i. *The Board offered support in the process. The Board suggested calling the Health Agent with any questions, and talking to the administrative assistant about payment, estimates, and all other issues moving forward.*

b. Agent Report:

- i. Will Board be representing Agents Salary Increase at Town Meeting?
 1. Co-Chair Alan Dias will be present at Town Meeting to present the clothing budget and step increase for The Health Agent.
- ii. COVID-19 update.
 1. Health Agent Bob Valery updated The Board that Halifax is now listed as yellow. The trend over the past four weeks has been a decline in positive cases at a rate of 3.5%.
 - a. Agent stated that Bridgewater State University was approved as a vaccination site. This a more accessible and available option for the residents of Halifax to receive their vaccination. Agent is optimistic that if people continue to get vaccinated that we will continue to see encouraging progress.

5. The Following to be signed: Board Signed.

- a. Notice of Sexual Harassment Policy - John Weber signature needed.
- b. 04/21/21 Permit Approval Sheet.
- c. **Payroll for the Week Ending 05/08/21.**
 - i. Robert Valery, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Kelly Dwyer, Secretary
 - iv. Brian Kling, Animal Inspector
- d. **Meeting Minutes: Board Signed.**
 - i. 03/17/21 Meeting Minutes – John Weber signature needed.
- e. **Expense Account# 01-512 – FY 21-19 Board Signed.**
 - i. Pitney Bows-Reserve Account – Postage - \$300.00.
 - ii. WB Mason:
 1. Invoice# 219501352 – Blue and Black Pens - \$14.16
 2. Invoice# 219629494 – 4-Drawer Legal Cabinet - \$389.49.
 3. Invoice# 219738449 – Manilla Clasp Envelopes: 2 boxes 9x12 and 2 boxes 10x13 - \$56.48.
- f. **Revolving Account# 25-513 – FY 21-20 Board Signed.**
 - i. Spath Engineering – Invoice#05022021-743 – Plan Review – 27 Hillside Road - \$85.00.
 - ii. Buker & Sons – Invoice# – Plan Review – 268 Thompson Street - \$85.00.
- g. Kathleen DeVasto-Piemonte **Board Signed.**
 1. Invoice# 04262021:
 - a. Grille 58 - \$50.00
 - b. Cumberland Farms - \$50.00
 - c. Health Habits - \$50.00
 - d. Halifax Deli - \$50.00

2. Invoice# 05032021: **Board Signed.**
- a. Lindy's General Store - \$50.00
 - b. Harmony II Liquors - \$50.00
 - c. Nessralla Farms - \$50.00
 - d. Dunkin Donuts - \$50.00
 - e. Halifax Mobil Station - \$50.00
 - f. Rodney's Kitchen - \$50.00
 - g. Mea's Dairy - \$50.00

- h. **Permits:** *(With condition all required documents are submitted to the Board of Health office)*
- i. Scott Clawson – Fieldstone Show Park – 2021 Horse Show, Large Outdoor Event (May/12-16 & 19-23, June 5&6, 23-27 & 30, July 1-3 & 7-11, August 18-22 & 24-29, and September 8-12, 2021) – ***All required documents have been submitted.***
 - ii. Halifax Meadows/Continental Pool, LLC – 2021 Pool Permit
 - iii. Kerri Goodwin – JJ's Sundae Express – 2021 Seasonal Permit.
 - iv. Loopy's Espresso & Crepe Cart – 2021 Mobile Food Permit at Fieldstone Show Park 05/12/21 – 05/23/21 and 08/18/21 – 08/23/21.
 - v. Joseph DiFrancesco - Just the Dip – 2021 Mobile Food Day Permit at Rockland Trust Bank, Associate Appreciation Day on 06/25/21.
 - vi. Michael Wood – Black Brook General Contracting – 2021 Septic Installer Permit.
 - vii. Antonino Caponigro – Tony Caponigro Inspectional Service - 2021 Title V Inspector's Permit.
 - viii. Jason Haskell – All Clear Septic - 2021 Title V Inspector's Permit.

A Motion was made to approve permits i-viii.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

Adjournment

A Motion was made to adjourn the meeting at 7:08 p.m.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

Typed by,
Kelly Dwyer, Secretary

John L. Weber, Chairman

Alan J. Dias, Co-Chairman



Steven A. MacFaun, Clerk