

**Halifax Board of Health  
Meeting Minutes  
Wednesday, April 19, 2023**

On Wednesday, April 19, 2023, a meeting of the Halifax Board of Health was held at the Halifax Town Hall.

**Present at the meeting were:**

Pamela Engstrom, Co-Chairman  
Candice Greene, Clerk  
Robert Valery, Health Agent

The Board of Health opened at 6:30pm. The chair announced that the meeting was being recorded by Area58 and could be viewed on YouTube.

[https://www.youtube.com/watch?v=2vo88\\_2dkjo](https://www.youtube.com/watch?v=2vo88_2dkjo)

**1. Disposal Works Permits:**

**a. Ratify Agents Approval:**

- i. 9 Seventh Avenue.**

A Motion was made to Ratify Agents Approval of 9 Seventh Avenue.

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

**2. Discussion Items:**

- a. Proposal for 55 and Older instead of 40-B project.** If the septic gallonage is under 10,000 gallons/day BOH will be approving agency.

- i. Health Agent informed the Board that if the septic gallonage is under 10,000 gallons/day BOH will be approving agency.**

- b. Admin Report: Health Agent updated Board.**

- i. Business as usual.**

**c. Agent Report:**

- i. Halifax Market food and Tobacco inspections.**

- 1. Health Agent updated the Board on the Halifax Market food and Tobacco inspections.**

- ii. C2-9 Lydon Ln. update.**

- 1. Health Agent updated the Board on the complaints of neighbors at the property and the lack of response from the homeowner to accept help and requests of a home inspection. Board will continue to progress and follow the laws, rules and regulations and the Agent will remain fair, firm, and consistent.**

iii. Farmers Market food vendors.

1. Health Agent updated Board of the upcoming Farmers Market. Board quickly discussed the possibility of doing a public health initiative.

**3. The Following to be approved, signed and/or voted on:**

**a. Payroll for the Week Ending April 22, 2023**

- i. Robert Valery, Health Agent
- ii. Robert Buker, Shared Services Coordinator
- iii. Margaret Selter, Administrative Assistant
- iv. Patricia Sanda, Secretary
- v. Brian Kling, Animal Inspector

A Motion was made to approve Payroll for the Week Ending April 22, 2023

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

**b. Meeting Minutes:**

- i. April 05, 2023, Meeting Minutes

A Motion was made to approve the April 05, 2023, Meeting Minutes

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

**c. Expense Account# 01-512 – FY 23-14**

- i. WB Mason:

1. Invoice# 237267506 dated 03/27/23 - 3 PSBC 4Sec Folders - @\$34.69 per box. Total-\$104.07.
2. Invoice# – 237150295 – 1 Receipt Book - \$8.33.
3. Invoice# – 237459395 – Pen, Uniball, Onyx, Micro, BE - \$18.34.
4. Invoice# – 237459590 – Pen, Uniball, Onyx, Micro, BE - \$18.34.

A Motion was made to approve Expense Account# 01-512 – FY 23-14

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

**d. Revolving Account# 25-513 – FY 23-18**

- i. Spath Engineering – Invoice# 040423-743 – Plan Review – 9 Seventh Avenue – \$85.00.
- ii. John DeLano – Invoice# 032223 – Plan Review – O & 314 Plymouth Street – \$85.00. (2<sup>nd</sup> half due)



A Motion was made to approve Revolving Account# 25-513 – FY 23-18

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

**e. Nursing Services Account# 01-522 – FY 23-10**

**i. Statement Covers Nursing Service Period: April 2023 – \$583.33**

A Motion was made to approve Nursing Services Account# 01-522 – FY 23-10

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

**f. Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-14**

**i. ALSCO Food Check Group Invoice# 986 – Total \$820.00**

**1. Middleboro**

**a. 3@\$75 = \$225.00**

**2. Raynham**

**a. 7@\$75. = 525.00**

**b. 2@\$35. = \$ 70.00**

A Motion was made to approve Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-14

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

**g. Permits: (With condition all required documents are submitted to the Board of Health office)**

**i. Halifax Council on Aging – 2023 Non-Profit Food Establishment Permit**

**ii. Halifax Meadows/Lydon Lane – 2023 Pool Permit**

**iii. The Grill Father LLC – 2023 Mobile Food Permit at the Farmer's Market**

**iv. Dean's Concessions – 2023 Mobile Food Permit at Halifax Fireworks 4<sup>th</sup> of July.**

**v. Free Rangers Farm – 2023 Food Permit – Deli at Halifax Market**

A Motion was made to approve Permits i through v as read.

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

**Adjournment**

A Motion was made to adjourn the meeting at 6:41p.m.

**Motion: Pamela Engstrom**

**Second: Candice Greene**


**Unanimous vote on the motion**

Respectfully typed and submitted by,  
Peggy Selter, Administrative Assistant



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Pamela Engstrom, Co-Chair



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Candice Greene, Clerk