

**Halifax Board of Health
Meeting Minutes
Wednesday, April 01, 2020**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

Alan J. Dias – Chairman, Board of Health
John L. Weber – Co-Chairman, Board of Health
Cathleen Drinan – Health Agent, Board of Health

The Board of Health meeting opened at 6:30p.m

1. Disposal Works Permits:

a. Ratify Agents Approval:

i. 16 Ryder's Way.

A Motion was made to approve Plan.

**Motion: Alan Dias
Second: John Weber
Unanimous vote on the motion**

ii. 28 Lawrence Road.

A Motion was made to approve Plan.

**Motion: Alan Dias
Second: John Weber
Unanimous vote on the motion**

b. Requiring Local Upgrades & Variances: (but otherwise recommended for approval):

i. 202 Franklin Street.

- 1. Allow a 3.1' separation from the bottom of the prop. SAS to mottling.**

A Motion was made to approve Plan with Local Upgrades and/or Variances.

**Motion: Alan Dias
Second: John Weber
Unanimous vote on the motion**

2. Bring to Boards Attention:

- a. Hemlock Lane Landfill: Mid Slope Swale Erosion.**
- b. BFI Halifax Landfill.**
- c. 49 & 51 Lake Street Update.**
 - i. Letter from Con.Com.**
 - 1. Board read letter from Conservation Commission.**
- d. 257A Wood Street Update.**

- i. Waiting on Town Counsel.
 - 1. Check-in with Town Counsel regarding Wood Street.
- e. 40B Project Update.
 - i. Large plan has arrived.
 - 1. Board reviewed 40B Project plan from SEA.
- f. Discussion on how to respond to possible security threats.
 - i. Health Agent will continue contact/discussion with Police Chief Chaves.

3. Discussion Items:

- a. Conflict of Interest/Special Municipal Employee Status.
 - i. Board discussed the Conflict of Interest/Special Municipal Employee Status. The list for Special Municipal Employees needs to be updated annually. Health Agent will speak with Charlie Seelig, Administrative Executer.
- b. Supplemental Laws Halifax Mobile Home Park. Bob Brenton will be in attendance. – Carry-Over to next meeting.
- c. 25 Ocean Avenue: Owner in attendance.
 - i. Health Agent updated Board property and that when a Title V was previously done the property should have become a covenant case.
 - ii. Board suggested the property be added as a covenant case and a Title V Inspection be done. Owner agreed.
- d. **Admin Report:** - Agent updated Board on Administrative Assistant Report.
 - i. Notice of Public Hearing for Title V Supplemental Regulations Amendment was advertised for 04/15/20 at 6:30pm.
 - ii. Notice of cancelation of Public Hearing for Title V Supplemental Regulations Amendment was advertised on 04/02/20.
- e. **Agent Report:** - Agent updated Board on COVID19 happenings.
 - i. COVID-19
 - ii. I&Q and monitoring them
 - iii. Food donations
 - iv. MAVEN

4. The Following to be signed:

- a. **Payroll for the Week Ending April 11, 2020 – Board Approved & Signed.**
 - i. Cathleen Drinan, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Brian Kling, Animal Inspector.
- b. **Meeting Minutes:**
 - i. January 15, 2020 Meeting Minutes – Steven MacFaun signature needed. - Board Member not available. Carry-over to next meeting.

- ii. March 04, 2020 Meeting Minutes – Alan Dias signature needed.
Board Member signed.
- c. **Expense Account# 01-512 – FY 20-15**
 - i. Express News Papers: – **Board Approved & Signed.**
 - 1. Notice of Public Hearing `April 15, 2020 Hearing Title V Supplemental Regulations Legal Ad - \$42.00.
 - 2. Notice of Cancellation of Public Hearing set for April 15, 2020 Amendment to Title V Supplemental Regulations Cancellation Legal Ad - \$42.00.
- d. **Revolving Account# 25-513 – FY 20-12**
 - i. Webby Engineering – Invoice# 032520 - Plan Review – 28 Lawrence Road - \$85.00. – **Board Approved & Signed.**
 - ii. Spath Engineering: – **Board Approved & Signed.**
 - 1. Invoice# 03212020-743 - Plan Review – 202 Franklin Street - \$85.00.
 - 2. Invoice# 03252020-743 - Plan Review – 16 Rider’s Way - \$85.00.
 - iii. Amos Wood: – **Board Approved & Signed.**
 - 1. Invoice# 032520 – Bottom Hole Inspection – 27 Holly Street - David Fletcher - \$60.00.
 - 2. Invoice# 032420 – Percolation Test – 80 South Street -George Collins - \$80.00.
- e. **iPad Gift Account# 26-514-4830-02 – FY 20-09**
 - i. Cathleen Drinan – iPad Usage Reimbursement for 2020 - \$21.16. – **Board Approved & Signed.**
- f. **Permits:** *(With condition all required documents are submitted to the Board of Health office)* – **Board Approved & Signed.**
 - i. Brown Enterprises – Robert Brown – 2020 Septic Installer’s Permit.
 - ii. Collins Engineering – George Collins – 2020 Soil Evaluator’s Permit.
 - iii. Hart Title V Service, LLC – Edward Hart – 2020 Title V Inspector’s Permit.
 - iv. Richmond Sand & Gravel – Jeremiah Richmond – 2020 Title V Inspector’s Permit.

A Motion was made to approve permits i-iv.

Motion: Alan Dias

Second: John Weber

Unanimous vote on the motion

g. Mail Folder:

i. Building Department: – Board Read.

- 1. Complaint: Illegal business operation at 1 Spring Street.

ii. Planning Board: – Board Approved & Signed.

1. Consolidated Plan – 241 Franklin Street.

Adjournment

A Motion was made to adjourn the meeting at 8:00p.m.

Motion: Alan Dias

Second: John Weber

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John L. Weber, Chairman

Alan J. Dias, Co-Chairman

~You can receive an official signed copy of meeting minutes at the Board of Health Office~