

**Halifax Board of Health  
Meeting Minutes  
Wednesday, February 02, 2022**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town Hall in The Selectmen Meeting room and virtually, via zoom.

**Present at the meeting were:**

Steven MacFaun, Chair  
Pamela Engstrom, Co-Chair  
Candice Greene, Clerk  
Robert Valery, Health Agent  
Kelly Dwyer, Secretary

Also present at the meeting: Cesar Calouro, Area58 Crew.

A Motion was made to open the meeting at 6:33.

**Motion: Pamela Engstrom**  
**Second: Candice Greene**  
**Unanimous vote on the motion**

**1. Disposal Works Permits:**

- a. Ratify Agents Approval:**  
**i. 51 Paradise Lane**

A Motion was made to ratify Agent's approval for 51 Paradise Lane.

**Motion: Pamela Engstrom**  
**Second: Candice Greene**  
**Unanimous vote on the motion**

- ii. 122 Monponsett Street**

A Motion was made to ratify Agent's approval of 122 Monponsett Street.

**Motion: Pamela Engstrom**  
**Second: Candice Greene**  
**Unanimous vote on the motion**

**2. Discussion Items:**

- a. Virtual Meetings**

- i. The Board discussed the status and potential future use of virtual meetings. The consensus was that the ability to participate in a meeting virtually or in person, is a great option especially with unforeseen circumstances and scheduling. The Health Agent did recommend using caution when plan review requires more attention (such as a variance) as it would be deemed necessary to be viewed in person or a PDF sent.**

b. Nurse/Nursing

- i. The nurse that interviewed, Lori has called multiple times and is very interested in the job. Clerk stated that she is a good option, and Agent concurred since she is qualified, eager to start, and has great communication.

A Motion was made to hire Lori Montouri for the open nurse position.

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

c. Animal Inspector

- i. Email from State (*See Bring to Boards Attention Folder*)

1. The Board read the emails that were provided regarding The Animal Inspector. The Board and Agent have questions:

- a. How many hours is the inspector looking for? Is there a need for more hours; is there so much work that 20 hours is not enough?
- b. The Board suggested looking into local pay rates and hours for comparison.

d. Agent Report:

- i. COVID Update

1. Although the 2-week run rate has placed Halifax in a high 21% rate, the run rate for the previous week showed a significant decrease.
2. Agent added that the Town received a distribution of COVID Self-Test Kits, is actively working with The Fire Chief to create a drive-through distribution plan. He is aiming for February 12<sup>th</sup> and has secured available staff from the fire station along with the Health Agent and Fire Chief. Like our last free test kit distribution, there are 2 kits limited per household and valid identification or proof of residency is required.

- ii. MS4

1. Agent updated that The Conservation Commission met with VHB, the consulting firm that is assisting in by-law review, virtually. Agent was requested by Conservation Commission to give the revisions to The Select Board.

3. **Affirm Any Bills Paid:**

- a. **Payroll for the Week Ending February 03, 2022** (*Chair signed*)

- i. Robert Valery, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Kelly Dwyer, Secretary
- iv. Brian Kling, Animal Inspector



A Motion was made to affirm payroll items i-iv.

**Motion: Pamela Engstrom**  
**Second: Candice Greene**  
**Unanimous vote on the motion**

- b. Transfer of payment 10.06.21 FY 22-01 to Tighe & Bond, Inc. from Landfill Capping Expenditures Acct# 30-519 to correct payment account, Landfill Engineering Acct# 01-519. *(Co-Chair signed)*

A Motion was made to affirm item b as listed.

**Motion: Pamela Engstrom**  
**Second: Candice Greene**  
**Unanimous vote on the motion**

4. **The Following to be signed:** Board Signed.

- a. Sign a State Ethics Signature Sheet (CG).
- b. **Meeting Minutes:**
  - i. December 15, 2021, Meeting Minutes (CG)
  - ii. January 05, 2022, Meeting Minutes (All)
  - iii. January 19, 2022, Meeting Minutes (All)
- c. **Expense Account# 01-512 – FY 22-**
  - i. MHOA Annual Membership Dues – \$60.00.
- d. **iPad Gift Account# 26-514-4830-02 – FY 22-**
  - i. AT & T Mobile – iPad Usage for 12/12/21 thru 01/11/22- \$40.23.
- e. **Permits:** *(With condition all required documents are submitted to the Board of Health office)*
  - i. Waste Management of Mass., Inc. – 2022 Rubbish Hauler's Permit.
  - ii. E.O.M.S. Recycling, Inc. – 2022 Rubbish Hauler's Permit.
  - iii. Saccone Bros. Leasing dba DeSac Disposal – 2022 Rubbish Hauler's Permit.
  - iv. Al Wood, Jr – A.E. Wood Corp. – 2022 Septic Installer's Permit.
  - v. Eric P. Watson – E. Watson Excavating, Inc. – 2022 Septic Installer's Permit.
  - vi. Ed Hart – Hart Title V Services, LLC. – 2022 Septic Installer's Permit.
  - vii. Ed Hart – Hart Title V Services, LLC. – 2022 Title V Inspector's Permit.
  - viii. Sean McGonagle – McGonagle Septic – 2022 Title V Inspector's Permit.
  - ix. Robert Wadsworth – Wadsworth Inspections, LLC - – 2022 Title V Inspector's Permit.

A Motion was made to approve permits i-ix. *(with conditions all required documents are submitted to the Board of Health Office)*

**Motion: Pamela Engstrom**  
**Second: Candice Greene**  
**Unanimous vote on the motion**

**Adjournment**

A Motion was made to adjourn the meeting at 6:57 p.m.

**Motion: Pamela Engstrom**

**Second: Candice Greene**

**Unanimous vote on the motion**

Typed by,  
Kelly Dwyer, Secretary



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Steven MacFaun, Chair



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Pamela Engstrom, Co-Chair



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Candice Greene, Clerk