

**Halifax Board of Health
Meeting Minutes
Wednesday, January 02, 2019**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John W. DeLano – Chairman, Board of Health
John L. Weber – Co-Chairman, Board of Health
Alan J. Dias – Clerk, Board of Health
Cathleen Drinan – Health Agent, Board of Health
Peggy Selter – Administrative Assistant, Board of Health

The Board of Health meeting opened at 6:30p.m

1. Disposal Works Permits:

- a. None Tonight.

2. Bring to Boards Attention:

- a. 8 & 16 Cedar Street Update. – Agent updated Board on the Building Inspector/Department’s progress with this property.
- b. Fieldstone. – Agent updated Board on Fieldstone Show Park’s request for more show dates. Board has no problem with this as long as the well testing protocol is followed as agreed between Scott Clawson and the Board of Health.
- c. Vet – Halifax-rabies notification protocol.

A Motion was made to have the Agent put in writing the Board of Health’s concerns and contact the State with those concerns.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

- d. Animal Inspector. – The Agent updated the Board on all the great work Brian Kling is doing as the new Animal inspector. The Agent also updated the Board that she was doing a comparison in other towns of hours and salary for their Animal Inspector position.
- e. Cumberland Farms question regarding employee food safety certificates. – Board determined that to be consistent, Board of Health food handler’s policy and procedure should be followed.
- f. Agent Columns. – Thank you emails received regarding the columns written by the Health Agent.
- g. Emails: Pond Water Flows. – An email from Pine DuBois to Charlie Seelig regarding pond water flows.

3. Discussion Items:

- a. Rodenticide. – Agent updated Board on columns she has written about poisons/rodenticides and its effects on birds of prey. Agent also informed the Board that the Board of Health was interested in having a speaker to talk about the issue. The Board was agreeable with the Agent having a speaker discuss the issue.

- b. BR's (Old Building) Concerns. – Agent updated the Board of safety concerns and the probable need for the building to be boarded-up.
- c. Marijuana/Tobacco Update. – Board suggested the Agent review the Board of Health regulations to ensure everything is current with State regulations.
- d. Plastic bags: Ban? – Board suggested the possibility of “promotion of reusable bags.” The Board also suggested that maybe the rubbish hauler companies would be interested in sponsoring the promotion as advertisement for their company? They might be interested in purchasing and giving-out reusable bags with their company logo on it?
- e. Food Inspection Consultant. Cost for manager food safety course. – Agent informed Board that someone interested in being a food consultant and wondering if the Board of Health would be able to pay the cost of the food safety course. The Board determined they were more in favor of paying someone who is already qualified in food safety as a consultant.
- f. Covenant questions. New one. Also signature needed.
- g. **Admin Report:** - Admin. Updated Board.
 - i. 2019 Calendar w/BOH Meeting Dates.
 - ii. Busy, busy, end of year, permitting for next year.
- h. **Agent Report:**
 - i. Annual report. – Agent Updated Board on the issues below.
 - ii. Seeking new proposal for Landfill monitoring.
 - iii. Pies for the public.
 - iv. New elder to help.
 - v. Roommate problems, assisted by police.
 - vi. Practice drill for HHAN.

4. The Following to be signed: - Board Signed

- a. Title V Covenant – Holmes Street.
- b. Received Ethics/Conflict of Interest Laws Form.
- c. **Payroll for the Week Ending January 05, 2019 - Board Signed**
 - i. Cathleen Drinan, Health Agent.
 - ii. Margaret Selter, Administrative Assistant.
 - iii. Brian Kling, Animal Inspector.
- d. **Meeting Minutes:** - Carry over to next meeting
 - i. December 05, 2018 Meeting.
- e. **Expense Account# 01-512 – FY 19-10 - Board Signed**
 - i. WB Mason – Invoice# I61472056 – Printer Toner/Ink - \$436.08
- f. **Revolving Account# 25-513 – FY 19-09 - Board Signed**
 - i. G&L Labs – Invoice# 87626 – Covenant Case Beach Samples - \$120.00.
 - ii. Webby Engineering – Invoice# - 27 Plymouth Street - Plan Review - \$85.00.
- g. **Nursing Services Account# 01-522 – FY 19-06 - Board Signed**
 - i. Norwell Visiting Nurse Association – Invoice# HBOH1118 – Nursing Services for November 2018 - \$443.32

- h. Landfill Engineering Account# 01-519 – FY 19-02 - Board Signed**
 - i. Tighe & Bond – Invoice# 121893202 – For Professional Services Rendered Through 11/24/18.**
 - 1. Landfill Monitoring - \$5,650.00.**
- i. iPad Gift Account# 26-514-4830-02 – FY 19-06 - Board Signed**
 - i. Cathleen Drinan – iPad Usage Reimbursement for December, 2018 - \$21.16.**
- j. Permits: (With the condition that all documents and/or fees are received by the Board of Health)**
 - i. Rebecca Dooley – 2019 Massage Therapy Permit at Teeka Lynne’s Salon & Day Spa.**
 - ii. Teeka Lynne’s Salon & Day Spa. – 2019 Spa Establishment Permit.**
 - iii. BK & Company Hair Design – 2019 Spa Establishment Permit.**
 - iv. Cumberland Farm – 2019 Food Establishment and Retail Food Permit & Nicotine Sales Permit.**
 - v. Salvation Army – 2018 Mobile Food Permit at Holiday’s in Halifax.**
 - vi. Halifax Elementary School – 2019 Non-Profit Food Establishment Permit.**
 - vii. Halifax Mobile Home Estates – 2019 Mobile Home Park Permit.**
 - viii. Johnny Macaroni’s – 2019 Food Establishment Permit.**
 - ix. Lindy’s general Store – 2019 Retail Food Permit & Nicotine Sales Permit.**
 - x. Mea’s Dairy Bar - 2019 Ice Cream Establishment Permit.**
 - xi. Our Lady of the Lake Kitchen – 2019 Non-Profit Food Establishment Permit.**
 - xii. 7-Eleven, Inc – 2019 Retail Food Permit & Nicotine Sales Permit.**
 - xiii. Stop & Shop Market – 2019 Food Establishment and Retail Food Permit.**
 - xiv. Country Club ClubHouse – 2019 Food Establishment Permit.**
 - xv. Country Club Function Room – 2019 Food Establishment Permit.**
 - xvi. BR’s Monponsett Inn Restaurant – 2019 Food Establishment Permit.**
 - xvii. BR’s Monponsett Inn Take-Out – 2019 Food Establishment Permit.**
 - xviii. Subway – 2019 Food Establishment Permit.**
 - xix. P & J Rubbish – 2019 Rubbish Hauler’s Permit.**
 - xx. Noonan Waste Services – 2019 Rubbish Hauler’s Permit.**
 - xxi. Earl F. Simmons – 2019 Septage Hauler’s Permit.**
 - xxii. DRK Mobile Toilets & Septic Pumping – 2019 Septage Hauler’s Permit.**
 - xxiii. Waste Water Services dba Heritage Pumping – 2019 Septage Hauler’s Permit.**
 - xxiv. Bolduc Sanitation & Excavation – 2019 Septage Hauler’s Permit.**
 - xxv. Bay State Sewage Disposal – 2019 Septage Hauler’s Permit.**
 - xxvi. Stephen B. Nelson, LLC dba Avery’s Pumping – 2019 Septage Hauler’s Permit.**
 - xxvii. McGonagle Septic Services – 2019 Septage Hauler’s Permit.**
 - xxviii. Flowmaster, Inc. – 2019 Septage Hauler’s Permit.**
 - xxix. Page Corp. – 2019 Septage Hauler’s Permit.**
 - xxx. Bolduc Sanitation & Excavation – 2019 Septic Installer’s Permit.**
 - xxxi. Jones Excavation – 2018 & 2019 Septic Installer’s Permit.**

- xxxii.** Page Corp. – 2019 Septic Installer’s Permit.
- xxxiii.** Ed Johnson – DBA Johnson Construction – 2019 Septic Installer’s Permit.
- xxxiv.** Stephen B. Nelson of Stephen B. Nelson, LLC - Stephen B. Nelson, LLC – 2019 Soil Evaluator’s Permit.
- xxxv.** Bolduc Sanitation & Excavation – 2019 Title V Inspector’s Permit.
- xxxvi.** Stephen B. Nelson of Stephen B. Nelson, LLC – 2019 Title V Inspector’s Permit.
- xxxvii.** Robert Brenton of Waste Water Services dba Heritage Pumping – 2019 Title V Inspector’s Permit.
- xxxviii.** Stephen MacFaun of Waste Water Services dba Heritage Pumping – 2019 Title V Inspector’s Permit.
- xxxix.** Page Corp. – 2019 Title V Inspector’s Permit.

A Motion was made to approve permits i-xxxix, with the condition that all documents and/or fees are received by the Board of Health.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

k. Mail Folder: - Board Read

- i.** Change in Meeting Date for Wage and Personnel.
- ii.** Save –A-Life.
- iii. Zoning Board of Appeals:**
 - 1.** Special Permit - 8 Tenth Avenue.

Adjournment

A Motion was made to adjourn the meeting at 9:00p.m.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
John Weber – Co-Chairman
Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~