



# TOWN OF HALIFAX

## COMMONWEALTH OF MASSACHUSETTS

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### Board of Health

499 Plymouth St., Halifax, MA 02338

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## Incomplete Permit Application Submissions Policy

On 03/20/19 the Board voted unanimously to adopt the policy that permit applications will not be accepted by the Board of Health unless submitted as a complete package that includes all the required Board of Health information and documentation, including but not limited to:

- Permit application
- Liability and worker's compensation insurance certificates
- Any state licenses required
- Worker's Compensation Affidavit,
- ServeSafe managers and handler's certificates
- Allergen awareness Certificates
- Current fees and any late fees due

A Motion was made to adopt a "Submission of Permit Application" Policy

**Motion:** John Weber

**Second:** John DeLano

Unanimous vote on the motion